Fall 202\_\_ Annual Assessment

Name:

First Semester Enrolled (fall/spring and year):

Date advanced to candidacy:

# Annual review of student progress toward degree

***Each second-year and beyond student must complete an Annual Self-Assessment. Students should give concise answers: brief summaries and/or itemized (bullet-point) lists. The faculty supervisor (and dissertation committee, if possible) should review the form, add comments where appropriate, and discuss those comments with the student. Both the student and supervisor(s) should sign the form upon completion, and a copy will be kept in the student’s file.***

## Looking back

* Summarize progress made in your research project during the past year.
* Summarize academic and/or professional accomplishments of the past year:
	+ Courses completed;
	+ Honors/Awards (include internal and external fellowships, professional society awards, travel awards, grants received, *etc.*);
	+ Publications;
	+ Patents;
	+ Conferences or national/regional meetings attended;
	+ Oral and/or poster presentations;
	+ Seminar presentations;
	+ Public outreach activities.
* Summarize techniques or tasks completed related to research:
	+ Technical skills acquired;
	+ Research methodology;
	+ Data collection completed;
	+ Data programming learned and applied;
	+ Literature searches/background acquired on research topic.
* Summarize professional development activities of the past year. Indicate all in which you participated:
	+ Preparation/revision of an IDP (Individual Development Plan);
	+ Attendance at CNS Professional Development or Career Exploration seminars;
	+ Utilization of CNS career counseling services;
	+ Participation in a CNS professional development elective (*e.g.,* Science Communication Seminar);
	+ Participation in a CNS interdisciplinary skills workshop;
	+ Non-CNS activities.
* Summarize any teaching/mentoring/outreach activities of the past year.
* Summarize any other professional activity (*e.g.,* committee membership or other service) in which you took part during the past year.
* How successful were you at achieving your prioritized goals for the past year?
* How frequently were you able to meet with your supervisor throughout the year?
* Have your career goals changed within the last year? If so, please explain why.

## Looking ahead

* Summarize what progress you expect in your research project next year, along with an estimated timeline.
* Describe any additional skills (*e.g.,* research methods, programming ability, *etc.*) that you intend to acquire within the next year to further your academic and professional goals.
* Describe any additional activities (*e.g.,* course work, professional development training, internships, networking opportunities, *etc.*) that you plan in order to optimally prepare you for your individual career goals.
* Summarize academic and/or professional accomplishments that you anticipate within the next year.
* Describe your prioritized research goals for the next year.
* Summarize your understanding of what additional progress is needed to graduate. This will necessarily be fairly generic for students near the beginning of their studies, but should become more specific as students progress. (Supervisor should review and revise with student, if necessary.)
* Describe any modifications of your research plan that may be necessary to ensure graduation within a reasonable and mutually agreed-upon timeframe. (Supervisor should review and revise with student, if necessary.)
* Provide your expected time to graduation. (Supervisor should review and revise with student, if necessary.)

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-Faculty Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Graduate Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_